

SPECIAL MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF HIGHLAND FALLS
February 27, 2017

A special meeting of the Board of Trustees of the Village of Highland Falls was held in Village Hall, 303 Main Street, Highland Falls, New York on February 27, 2017.

The purpose of the meeting was to hold the third budget workshop for FY 2017-2018.

The meeting was called to order by Mayor Flynn at 7:19 P.M.

Members present were:

Mayor Patrick Flynn
Trustee Anthony Farina
Trustee Robert Mellon

Members absent were:

Trustee Brian Aylward
Trustee Barbara Murphy

Also present were:

Village Clerk, Regina M. Taylor
Village Treasurer, Edward Magryta (8:30pm)
Chief Water Plant Operator, Kevin Hurst

Chief Water Plant Operator Kevin Hurst presented his 2017-2018 requested budget to the Village Board. Mr. Hurst commented that his budget has increased approximately \$6,800.00 in the Water Plant, in part, due to a request to replace one turbidity meter that is over five years old. Mr. Hurst explained the meter is used to measure the clarity of water. Mr. Hurst pointed out other increases in chemicals, electric and service contracts. Mr. Hurst explained that the equipment is getting older and service on the equipment may be needed.

Discussion was held on a capital projects list that Mr. Hurst provided along with his budget to the Village Board. Discussion was held on the concerns with the Town's District Two putting more pipes in the ground and that the Town will be looking for more water at some point. Discussion was held on the upkeep of Highland Brook and making sure the water flows are not inhibited by debris.

Mayor Flynn commented that he would like Mr. Hurst to contact with the Village Engineer to discuss possible solar opportunities for the Water Plant and to look at expansion of the plant capacity for the treatment of water. Trustee Mellon commented that he believes this is a priority because the Town continues to move forward with providing water to more customers.

Discussion was held on a new vehicle for the water department. Trustee Magryta explained that there is a reserve fund set up in the water fund for this purpose and that in the Fall there should be enough funds to purchase a new vehicle.

The Mayor asked the Village Treasurer to put \$5,000.00 into an equipment reserve fund and \$15,000.00 into a capital reserve fund and look at these numbers again before the budget is finalized. Mayor Flynn asked Mr. Hurst to coordinate with the other department heads to map infrastructure concerns.

Discussion was held on the list of broken meters and those showing little or no usage. Mr. Hurst commented that he would have an update on this list in a couple of weeks and that he would look into the needed laptop upgrade in order to read meters that have had batteries replaced.

The Village Treasurer reported that metered sales in the Village are running below budget and asked Mr. Hurst for an estimate for the 2017-2018 budget. Mr. Hurst explained that he was aware of some major leaks in the Trailer Park that have been fixed and that there are many vacant homes which could be contributing factors. Mr. Magryta requested that Mr. Hurst get another reading in the next week so he can look at the numbers again.

The Mayor suggested to increase the Engineers line to \$15,000.00 in anticipation that he will be working on more projects in the fund. The Mayor and Board agreed to put \$50,000.00 into contingency and add \$50,000.00 towards the debt schedule.

The Village Treasurer presented the Administration's requested budget for FY 2017-2018. Mr. Magryta asked the Board for any consideration for non-union employee increases. Mr. Magryta will get a range between 1%-2.5%. Mr. Magryta reported that he will increase the Trustees Contractual to \$12,000.00 to include payments to Rondout Consulting for work still to be done on the Reorganization Study. Mr. Magryta reported the following requests to the administration lines:

A1210.0110 Mayor Secretary -\$5,000.00
A1210.0400 Mayor Contractual - \$2,500.00
A1340.0400 Budget Contractual -\$200.00
A1410.0110 TV Man Salary-\$1,200.00

A1440.0400 Engineer-\$35,000.00
A1620.0400-Buildings Contractual-\$62,000.00
A.0962 Village Hall Repair Reserves - \$10,000.00

The Village Treasurer presented the requested budgets for the Clerk's Office, Purchasing Department and the Technology line. Mr. Magryta commented that the requests are much in line with last year's budget, but the Clerk's Office is looking at a possible software change for our accounting system due to problems with support that the office is experiencing with its current software provider.

Trustee Farina motioned to enter executive session to discuss contract negotiations. The motion was seconded by Trustee Mellon and unanimously carried.

The Board entered executive session at 9:37P.M.

Trustee Mellon motioned out of executive session. The motion was seconded by Trustee Farina and unanimously carried.

The Special meeting reconvened at 10:23P.M.

Trustee Farina motioned to increase Police petty cash from \$200.00 to \$500.00.
The motion was seconded by Trustee Mellon and unanimously carried.

Trustee Farina motioned to prepay the increase to the Police petty cash fund of \$300.00.
The motion was seconded by Trustee Mellon and unanimously carried.

Trustee Mellon motioned to extend the term of Dan Ricci as Chairman of the Police Commission for three months at the cost of \$7,500.00 to be paid out of Police Salary.
The motion was seconded by Trustee Farina and unanimously carried.

Trustee Farina made a motion to adjourn. The motion was seconded by Trustee Mellon and unanimously carried.

The meeting closed at 10:35P.M.

Regina M. Taylor, Village Clerk